

KMO ANADOLU OTOYOL İŞLETMESİ A.Ş.

INFORMATION APPLICATION FORM

As **KMO ANADOLU OTOYOL İŞLETMESİ A.Ş.** ("Company"), the protection of fundamental rights and freedoms being in the first place; protection of privacy related to private life, ensuring and protecting information security and respect to ethical values are among our primary principles. Article 11 of the Law No. 6698 on the Protection of Personal Data ("LPPD") entitled "Rights of the Related Person" gives data owners the right to make certain requests regarding the processing of their personal data. Our company, as the Data Controller, has prepared this information application form in order to ensure that the Relevant Persons use these rights and in order to fulfil the clarification obligation stated in Article 10 of LPPD.

Pursuant to Article 11 of LPPD, you may use your rights by applying to the Company and by filling the attached form:

- a) You may learn whether your personal data has been processed or not,
- b) If your personal data has been processed you may request information related to this,
- c) You may learn the purpose of processing your personal data and whether they are used in accordance with their,
- d) You may learn the people to whom personal data have been transferred domestically or abroad,
- e) You may request correction of your personal data if your personal data has been incompletely or incorrectly processed,
- f) You may request deletion or destruction of your personal data within the frame of terms stimulated in Article 7 of LPPD.
- g) **You may request the notification of the transaction made in accordance with (e) and (f) articles to third parties to whom the personal data has been transferred.**
- h) You may object to the emergence of a result against yourself by analysing the processed data exclusively through automated systems and
- i) You may request the indemnification of your loss, in case you suffer a loss due to processing of your personal data in violation of LPPD.

Pursuant to Article 13 of the LPPD, data owners should submit their requests to our Company in written, or in other ways as will be determined by the Personal Data Protection Board ("Board"). Within this context, the applications to be made to our Company can be sent to us free of charge, by printing out this form after filling it and by selecting one of the three methods below.

No.	Application Method	Address to Apply	Required To Do
1	Data owner coming to our company and applying personally (it is obligatory for the data owner to bring with his/her documents supporting his/her identity)	Rumeli Feneri Cad. No: 280 Garipçe Mah. 34450 Sarıyer/ İSTANBUL	It should be written on the envelope that "Information Request for Protection of Personal Data".

2	Notification via Notary	Rumeli Feneri Cad. No: 280 Garipçe Mah. 34450 Sarıyer/ İSTANBUL	It should be written on the notification envelope that "Information Request for Protection of Personal Data".
3	Via Registered Electronic Mail (REM) by signing with "Secure electronic signature" defined in the Electronic Signature Law No. 5070	kmoanadolu@hs03.kep.tr	The subject of the e-mail should be "Information Request for the Law on the Protection of Personal Data".

It is not possible for third parties to exercise the right to receive information regulated in Article 11 of LPPD, on behalf of data owners. In order to make a request regarding personal data related to a person other than the data owner, the wet signed and notarized original of the special power of attorney, which has been issued by the data owner on behalf of the applicant person, must be submitted.

Pursuant to Article 13/2 of LPPD, your applications sent to us will be answered, according to the nature of the request, within thirty days as of the date your request reaches to our Company.

Data Controller:

KMO ANADOLU OTOYOL İŞLETMESİ A.Ş.

Rumeli Feneri Cad. No:280 Garipçe Mah. 34450 Sarıyer/İSTANBUL

Tel: 0212 338 74 00

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Please fill the following table.

Name:	
Surname:	
TR Identity Number:	
Phone Number:	
E-mail:	
Address:	
Your business relationship with our Company (Customer, <i>business partner</i> , <i>employee candidate</i> , <i>former employee</i> , <i>third party firm employee</i> , <i>shareholder etc.</i>)	
The unit you are in contact with within our company :	
Attach the documents related to your application and your request to this form. (Please specify your request under the LPPD in detail):	
Please indicate your preference regarding the response to your application:	<input type="checkbox"/> I would like it to be sent to my address. <input type="checkbox"/> I would like it to be sent via e-mail. <input type="checkbox"/> I would like to receive it by hand.

This application form herein has been prepared in order to determine your relationship with our Company and, to determine your personal data processed by our Company if any, and to respond to your application accurately and in its legal time period. Our Company reserves the right to request additional documents (identity card, etc.) for identification and determination of authorization in order to eliminate the legal risks that may arise from the unlawful and unfair data sharing and especially in order to ensure the security of your personal data. In case your requests within the scope of form are not accurate or up to date or in case an unauthorized application is made, our company does not accept responsibility for the requests due to such incorrect information or unauthorized applications.

Moreover, please do not share documents/information with personal data content, except when required due to the nature of the work. If there is personal data in the documents sent, please delete the relevant personal data from the mentioned document or share it by making it anonymous. We have no responsibility regarding the personal data you have shared although it was not required due to the nature of the work.

Applicant (Personal Data Owner) :
 Name Surname :
 Date of Application :

Signature

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TASLAK